



**Academic Performance Guidelines for Students in the 3YMD Curriculum Track
Office of Academic Affairs**

Updated 1/9/2023

I. Progression through the 3YMD Curriculum Track

In general, students in the 3YMD curriculum track must fulfill the same requirements for promotion as students in the LEARN track. (see *RSOM Academic Policies and Procedures*, Section 2.4.1) Additionally, 3YMD students are expected to meet the following academic performance standards:

1. Achieve a passing grade in all Phase I courses. Students who fail any Phase I course will exit the 3YMD track and enter the LEARN track;
2. 3YMD students who qualify for the Shelf Rx program will exit the 3YMD track and enter the LEARN track;
3. Pass all NBME Clinical Science Subject Exams (aka shelf exams) on the first attempt. Any student who receives a Z in a clinical clerkship will exit the 3YMD track and enter the LEARN track;
4. Achieve a passing grade in all Phase II clerkships. Students who fail any Phase II clerkship will exit the 3YMD track and enter the LEARN track;
5. Pass the RSOM Clinical Performance Exam;
6. Complete the USMLE Step 1 and Step 2 examinations by the 3YMD designated deadlines and before beginning any Phase III coursework; (see *RSOM Academic Policies and Procedures*, Annotation 9.2)
7. Pass the USMLE Step 1 and Step 2 exams on first attempt;
8. All USMLE exam results must be in by May of the third year;
9. Exhibit high standards of professional behavior as described in the *RSOM Academic Policies and Procedures* throughout the entire curriculum;
10. Complete the requirements for the MD degree in three years; and
11. Secure a direct pathway to a Graduate Medical Education (GME) program through the NRMP.
12. 3YMD students who meet the criteria for exiting the 3YMD track do not need to go to the Committee on Academic and Professional Progress (CAPP) prior to exiting the track and before entering the LEARN track.

II. Selection Criteria for Opt-in Candidates

For consideration of an opt-in application to the 3YMD curriculum track, a student must:

- Demonstrate strong academic performance as described above;
- Exhibit high standards of professional behavior as described in the *RSOM Academic Policies and Procedures* throughout the entire curriculum; and
- Be interviewed by and provided a direct pathway to their desired RSOM specialty program.

III. Executive Committee of the 3YMD Curriculum Track

The Executive Committee of the 3YMD curriculum track will include the Vice-Dean for Academic Affairs, the Vice Dean for Graduate Medical Education, the Assistant Dean for Curriculum, the Assistant Dean for Clinical Education (who will serve as the Director of the



3YMD track), the Associate Dean for Student Affairs, the Assistant Dean for Student Affairs, and the Director of Pathways to Success. The Executive Committee will perform a critical assessment of each 3YMD student's progress biannually. The Executive Committee may make referrals, as appropriate, to CAPP. CAPP will review students who experience academic difficulty as it does of all medical students, and CAPP will render decisions per the *RSOM Academic Policies and Procedures*.

IV. Appeals of CAPP decisions (from the *RSOM Academic Policies and Procedures*)

CAPP's decisions are final except for the following permissible appeals:

1. Decisions other than those resulting in dismissal, suspension, or repeat of a year may be appealed back to CAPP if (a) pertinent evidence was available at the time of the initial review, but was not brought to the attention of CAPP, or (b) there was an error in the review process.
2. Decisions that require repeating a year, suspension, or dismissal may be appealed to the Dean of the School of Medicine. Students have fourteen (14) days from the date of notification to appeal the CAPP decision. If the student does not submit an appeal within fourteen (14) days, CAPP's decision becomes effective as of the 15th day. If there is an appeal, CAPP's decision is held in abeyance, pending the outcome of the appeal.

1.3.2.1 Appeal Process

The student's written appeal must be submitted to CAPP (if based on subparagraph 1, above) or to the Dean of the School of Medicine (if based on subparagraph 2, above) within fourteen (14) calendar days of being notified of the CAPP decision. For appeals to CAPP, CAPP will review the appeal and notify the student of its determination within thirty (30) days of receipt of the appeal. This CAPP decision will be final.

For appeals to the Dean, the Dean will review the file of the student as it existed on the date of the CAPP meeting. The Dean will meet with the Chair of CAPP and/or members of CAPP, the Associate Dean for Student Affairs, and with the student before making a final decision on the appeal. The Dean's decision is final and is effective as of the date indicated on the Dean's decision letter. The Dean's final decision will be communicated to the student within thirty (30) days of the appeal.